

Minutes of the Meeting for Worship with Attention to Business of the Western Quarterly Meeting held on 21 July, 2019 at Hockessin Friends Meeting, 12:45 pm

In attendance: Members from Mill Creek, Newark, London Grove, Hockessin, Kennett, Kendal, and Centre Monthly Meetings

22.16: Meeting began with a period of silence, during which MM responses to the 4th query from Kennett, West Grove, and Mill Creek were shared.

22.17: Consideration of Minutes of Western Quarterly Meeting April 2019 -- approved with the correction of one very tense and the spelling of Susanna Davison's name. June 9 Support Committee Meeting Minutes were approved with the rewording of a sentence in the announcements section regarding the varying opinions through WQM on the Clerking of the March PYM Continuing sessions MfB.

22.18: Minutes of Appreciation for Wilmington Friends School, Wilmington and Newark Friends Meeting -- approved as written

22.19: Treasurer's Report – Time was given to review income & expense reports from the past FY. No questions arose. Treasurer thanked all MMs for having covenant contributions all submitted before the end of our FY (June 30). Expenses were down in almost all categories, except for QM expenses, which were subsidized by Concord QM and a PYM grant. Once again, the final balance for WQM's 18-19 FY resulted in a net surplus (of \$1820.37) rather than the deficit budgeted. Report accepted with thanks.

22.20: Budget proposal for WQM FY 2019-2020 – Shows adjustments from budget presented to Support Committee on June 9th. Amount for salaries reflects hope that our new Youth Coordinator will work more hours. Question of whether we are comfortable showing a deficit in the budget, when a) we often show a deficit that does not result and b) these numbers might spur Monthly Meetings to give more \$ to the Quarter, when the funds are not actually needed. Coordinators to have a discussion with YAC (Claire) to get a better sense of her commitment & hours for the coming year.

Suggestion to reduce salaries line by \$2000, which also reduces the deficit line. Another suggestion to leave the amount but balance the budget with reserves.

Final approval given to budget as written, with the reduction of salaries by \$2000, AND apply reserves to show a balanced budget

22.21: Auditor's Report (Doug Myers, Auditor) – Audit for FY 2017-18, report attached. Audit committee met with treasurer in June to audit 2017-18 FY. Committee has three recommendations: 1) Record checks in QuickBooks based on the date written, rather than the date cleared. (Cash Basis recording) Reconcile monthly/quarterly with bookkeeper. 2) Have a

full reconciliation of checks/deposits for the beginning and end of the fiscal year available for future audits. The auditors will audit the accounts and this reconciliation. 3) Move WQM year-end fiscal report to October and have a 4th quarter treasurer's report in July. Friends approved these recommendations and received the report with thanks.

22.22: Annual Reports – deferred to October 2019

- a. Friends Home
- b. Penns Grove Meeting House Committee

22.23: London Grove Minute on Nuclear War—David Watkins, author of the original Minute—took suggestions and feedback given since April QM and reworded the Minute. He also explained the origins of the concern, and where he was coming from with some of the language. The revised Minute on Nuclear War was read. Friends approved the revised Minute to be sent to PhYM and possibly FGC. The original Minute has already been shared with AFSC and FCNL. (Revised Minute attached)

22.24: Properties Working Group Report—The group visited Penns Grove MH last month. There is one more historic MH in Western Quarter left to visit (London Britain). The committee is spearheading a morning workshop on Quaker Burial Grounds for Friends to gather, share information and discuss concerns. The workshop will be held at London Grove MH on September 7, 2019 from 9 -noon.

22.25: WQM Coordinator's Update—Deb Wood gave her first report as she moves into the Coordinator's position. She has been visiting the Meetings of Western Quarter (London Grove, Old Kennett and Hockessin so far) and will make more visits over the summer. Interest has been expressed in planning an Alternatives to Violence Program workshop—please check in with your home Meeting to gauge interest. In addition to learning the ropes in the office, another top priority moving forward will be meeting with the WQM Youth Coordinator (Claire Brandenburg) and the Concord Quarter Coordinator (Lynne Piersol) to discuss coordination and plan more youth events. The possibility of having Quarterly Meeting jointly with Concord Quarter in April 2020 is being explored.

October QM Planning Note: Kendal will host on **Saturday**, October 19 (not Sunday). The topic is Pursuing our Spiritual Journeys, using a process developed by School of the Spirit.

22.26: Announcements—London Grove is seeking to hire a childcare assistant for a few Sundays each month. The job announcement was read and will be shared on the WQM website and printed in the newsletter.

Meeting ended at 2:36 pm after a period of Worship.

Respectfully Submitted,

Sarah Kastriner, outgoing Coordinator and substitute Recording Clerk